



## KITTTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

411 N. Ruby St., Suite 2, Ellensburg, WA 98926

CDS@CO.KITTTITAS.WA.US

Office (509) 962-7506

"Building Partnerships – Building Communities"

April 6, 2020

Lon Paul and Michelle Gienger  
PO Box 625  
Easton, WA 98925

John and Patricia McKenna  
2711 West Valley Highway N.; Suite 200  
Auburn, WA 98001

### **RE: McKenna Boundary Line Adjustment (BL-20-00007)**

Parcel # 13566  
Parcel # 13565  
Parcel # 706635

Dear Applicants,

Community Development Services is in receipt of the above referenced application. The application has been granted **preliminary approval**. Pursuant to Kittitas County Subdivision Code Chapter 16, please note the following items must be completed prior to final approval of the boundary line adjustment and must be submitted to our offices for review:

1. A **preliminary survey** displaying legal descriptions, the new acreage and lot dimensions of each parcel must be submitted to our office for preliminary review (see Public Works' comments for requirement details).
2. Full year's taxes need to be paid for all tax parcel numbers per requirement of the Kittitas County Treasurer's Office. Please contact this office when this is accomplished as the Treasurer's office will not be aware of your pending application. No paper work or receipt is required just a phone call or an email will suffice.
3. Please refer to the enclosed comments from Kittitas County Fire Marshal, Kittitas County Public Works and Kittitas County Public Health.

If you have any questions regarding this matter, I can be reached at (509) 962-7637, or by e-mail at [rachael.stevie.cd@co.kittitas.wa.us](mailto:rachael.stevie.cd@co.kittitas.wa.us).

Rachael Stevie  
Planner I  
Kittitas County Community Development Services  
411 N Ruby St # 2, Ellensburg, WA 98926

*Enclosed:       Comments from Kittitas County Public Works  
                  Comments from Kittitas County Fire Marshal  
                  Comments from Kittitas County Public Health*

*cc:       Encompass Engineering & Surveying, Agent  
          Lindsey Ozbolt, Planning Official*

*via email  
via email*